

INN member newsrooms can now apply to host a 2023 intern from the Columbia Journalism School

Columbia Journalism School M.S. and M.A. level graduates from the class of 2023 will join INN member news organization for paid 12-week summer and fall internships with a focus on investigative, explanatory and data reporting. Newsroom applicants must be INN member organizations in good standing with an established paid internship program. This year, host organizations will be reimbursed up to a total of \$12,000 per intern at the end of the internship period.

Host Applications

Applications open Tuesday, January 3, and **close Friday, January 20, at midnight PT**. A committee from the Columbia Journalism School and INN will review applications and select news organizations to participate in the program.

Internships are 12-week, full-time positions. Internships begin between May and October of 2023, and complete no later than December 20, 2023. Remote internships may be considered if the organization has the capacity to supervise and administer a productive remote internship experience, and at the discretion of the news outlet and the intern.

Applicants to host interns will be notified of their selection by Friday, January 27, 2023.

Intern Hiring

- Once selected, INN members' internship position descriptions will be distributed to eligible graduating M.S. and M.A. students at the Columbia Journalism School.
- News organizations receive applications from students who choose to apply to the position via an online CJS application by March 1 for summer and June 1 for fall.
- Organizations review applications, conduct interviews, check references and make an offer in accordance with their organization's procedures. Newsrooms must notify selected applicants by April 14 for summer internships, and July 14 for fall internships.

News organizations cover all payroll taxes, workers compensation and other employment benefits offered to temporary staffers of 40 hours/week, and are responsible for all local, state and federal employment tax, payroll filings and compliance with HR requirements.

Salary Reimbursement

Host organizations will be reimbursed up to a total of \$12,000 per intern at the end of the internship period, once documentation is provided, to offset the news organization's salary and payroll expenses associated with the internship. Depending on the organization's standard intern pay rate and other

variables, this amount may or may not cover all expenses associated with hosting the intern. Please take this into consideration when applying.

Please contact Sara Shahriari, INN's director of leadership and talent development, with any questions at sara.s@inn.org.